



3422 NW 187 Street
Miami, FL 33056
305-621-5681

PRINCIPAL'S MESSAGE

Welcome to the home of the Chiefs! The 2009-2010 school year at Miami Carol City Senior High School promises to be one of the most rewarding years ever for our students and staff alike. With that in mind, this student handbook should give you an overview of the policies and procedures that will lead to academic excellence this year. It is my hope that as you move through this school year, you will find your academic classes beneficial to you as you strive to achieve your future goals. Our athletics and activities are designed to offer enriching and rewarding experiences for your total development as a Chief. These pages should be part of your personal reference library to guide you in determining what policies and procedures are acceptable for students of this school and Miami-Dade County Public Schools. Your year as a Chief should bring excellence to you and your school.

2009-2010 BELIEFS AND MISSION OF THE SCHOOL IMPROVEMENT PLAN

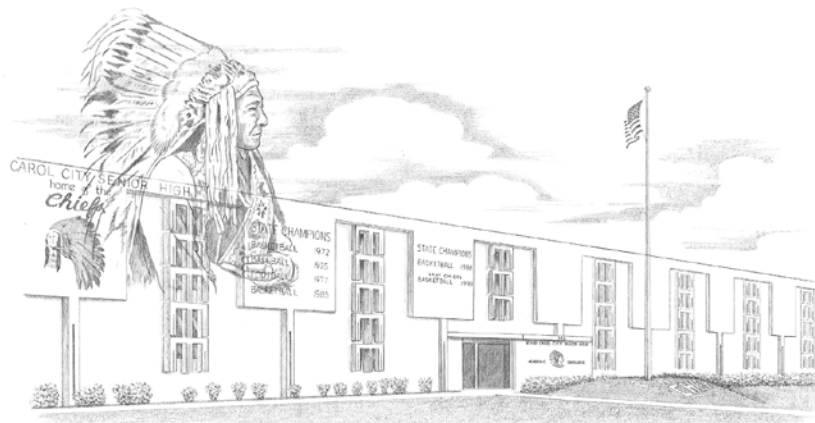
The school staff, in conjunction with the Educational Excellence School Advisory Council, has identified the following beliefs and mission as priorities for the 2009-2010 school year.

OUR BELIEFS

- ❖ Learning must be relevant to our students' lives.
- ❖ Our foremost priority is to inspire our students to become lifelong learners.
- ❖ The process of education should address academics, technical choices and character development.
- ❖ All students can learn in a clean, safe, secure and productive environment.
- ❖ Students learn in different ways and should be provided with a variety of instructional resources.
- ❖ Each student is valued and respected as an individual with unique physical, social, emotional and intellectual needs.
- ❖ Teachers, administrators, students, parents, staff and the community share the responsibility for advancing the school's mission.

MISSION STATEMENT

The mission of Miami Carol City Senior High School is to prepare our learners by providing them with a sound academic and technologically challenging environment. With the active involvement of our parents, students, and community stakeholders in the educational process, we will assist our students in developing the skills necessary for success in the ever-changing diverse world. It is our profound desire to enable all learners to become confident, critical thinkers who are productive and socially conscious members of society, as well as globally aware independent citizens.



MIAMI-DADE COUNTY SCHOOL BOARD

Dr. Solomon C. Stinson, *Chair*
Dr. Marta Pérez, *Vice-Chairperson*
Mr. Agustin J. Barrera
Mr. Renier Diaz de la Portilla
Dr. Lawrence S. Feldman
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Dr. Wilbert "Tee" Holloway
Dr. Martin Karp
Ms. Ana Rivas Logan

Mr. Adam Wexelbaum, *Student Advisor*

Alberto M. Carvalho, *Superintendent of Schools*

Regional Center II

Mr. José L. Dotres, Regional Superintendent
Ms. Lourdes P. Gimenez, Administrative Director for Elementary Curriculum
Dr. Kamela K. Patton, Administrative Director for Secondary Education
Ms. DanySu Pritchett, Administrative Director for Professional Development SPED/Advocacy
Mr. Paul J. Greenfield, Administrative Director for OPS/ABC/Transfers
Ms. Marie F. Harrison, Administrative Director for Business/Personnel

ADMINISTRATIVE STAFF

MIAMI CAROL CITY SENIOR HIGH SCHOOL

Mr. Nelson Izquierdo, Principal
Mr. Aaron Roberts, Vice Principal
Mr. Christopher Gonzalez, Assistant Principal
Ms. Bridget McKinney, Assistant Principal
Mr. Lorenzo Styles, Assistant Principal
Mr. Clyde Stephens, Jr., Assistant Principal
Mr. Craig Pyles, Administrative Assistant
Ms. Kathy Alexander, Administrative Assistant

KEY PERSONNEL

Mrs. Shelly Jordan, Activities Director
Mr. Andre Williams, Athletic Director
Mr. Harold Barnwell, Assistant Athletic Director
Mr. Andrew Kaminski, Athletic Trainer
Ms. Kathy Alexander, Business Manager
Mr. Jerome Baker, Food Service Manager
Mr. David Wood, Media Specialist

CLERICAL STAFF

Ms. Cynethia McKire, Principal's Secretary/ Office Manager
Ms. Keisha Person, Registrar
Ms. Natalie Adams, Attendance Clerk
Ms. Diana Washington, School Treasurer
Ms. Glenda Davis, Secretary - Registration
Ms. Ginette Eugene, Procurement Clerk
Ms. Sharon Plez, Curriculum Secretary
Ms. Theresa Wood, Secretary Bldg. 6
Ms. Avilla, Attendance Secretary
Ms. Denise Pichardo, Law Magnet Clerk
Ms. Jeneveve Allen, Switchboard Operator
Ms. Christyn Alexander, Attendance Office
Ms. Sonia Daniels, Sub Locator

DEPARTMENT CHAIRPERSONS

Mr. Alex Smith, Business Technology/ Industrial Technology/ Fine Arts
 Ms. Pamela Anderson, Special Education
 Ms. Sabrina Douglas, Physical Education/ JROTC
 Ms. Zahilys Aleman, Language Arts
 Ms. Lavanya Storr, Reading
 Mr. Henry Dunn, Student Services
 Ms. Angelic Clarke, Mathematics
 Ms. Debra Phillips, Science
 Mr. Eric Hafter, Social Studies
 Ms. Lori McHenry, Program Specialist

ACADEMY LEADERS

Ms. Bonita Cooper, Business and Information Technology
 Ms. Charlotte Anderson, Legal, Public Safety Corrections and Security
 Ms. Lenora Henry, Industrial Technologies and Personal Services
 Ms. Sheria Blackmon, Health Science and Medical
 Mr. Jabari Hughes, Visual and Performing Arts and Design

STUDENT SERVICES PERSONNEL

Ms. Amanda Edwards, Guidance Counselor
 Mr. Henry Dunn, Guidance Counselor
 Mr. Rubin Proctor, Guidance Counselor
 Ms. Myra White, CAP Advisor
 Ms. Erica Jimenez, TRUST Counselor
 Mr. Harold Barnwell, SCSi Coordinator
 Ms. Tamika Spencer, Test Chairperson

INTERIM PROGRESS AND REPORT CARD DATES



Time is passing.....
are you??????????

Interim Progress Report Schedule


2009-2010 Grading Period	Distribution Date ↓ ↓ ↓
1	Thursday, September 24, 2009
2	Thursday, December 3, 2009
3	Thursday, February 25, 2010
4	Thursday, May 6, 2010

Report Card Schedule

2009-2010 Grading Period	Distribution Date (On or Before) ↓ ↓ ↓
1	Monday, November 16, 2009
2	Monday, February 8, 2010
3	Monday, April 19, 2010
4	Friday, June 25, 2010

Days in Grading Periods 2009-2010	
First Grading Period	August 24 - October 29 (46 days)
Second Grading Period	November 2 - January 21 (45 days)
Third Grading Period	January 25 - March 26 (43 days)
Fourth Grading Period	April 6 - June 9 (46 days)

BELL SCHEDULE



BLOCK	BELL TIME
1 st Block (1/2)	7:30 – 9:15
HOMEROOM	
Passing	9:15 – 9:20
2 nd Block (3/4)	9:20 – 10:50
Passing	10:50 – 10:55
3 rd Block (5/6)	10:55 – 12:55
Passing	12:55 – 1:00
4 th Block (7/8)	1:00 – 2:30

LUNCH SCHEDULES

1 ST LUNCH	10:55 – 11:25
2 ND LUNCH	12:25 – 12:55

**EARLY RELEASE
DAY SCHEDULE**

BLOCK	BELL TIME
1 st Block (1/2)	7:30 – 8:45
HOMEROOM	
Passing	8:45 – 8:50
2 nd Block (3/4)	8:50 – 9:50
Passing	9:50 – 9:55
3 rd Block (5/6)	9:55 – 10:55
Passing	10:55 – 11:00
4 th Block (7/8)	11:00 – 12:00



GRADUATION REQUIREMENTS

SUBJECT	NUMBER OF CREDITS (1)	COLLEGE PP CREDITS(2)	CAREER PP CREDITS(3)
English or ESOL as appropriate	4.0	4.0	4.0
Mathematics	3.0	3.0	3.0
Science	3.0	3.0	3.0
World History	1.0	1.0	1.0
American History	1.0	1.0	1.0
Economics	0.5	0.5	0.5
American Government	0.5	0.5	0.5
Performing Fine Arts	0.5	0.0	0.0
Practical Arts	0.5	0.0	0.0
Personal Fitness/ Phy. Ed.	0.5	0.0	0.0
Life Management Skills	0.5	0.0	0.0
Electives	8.5	3.0	3.0
Foreign Language	0.0	2.0	2.0
TOTAL NUMBER OF REQUIRED CREDITS	24.0	18.0	18.0

- (1) 24 - Credit Diploma Option
- (2) 18 – Credit Career Preparatory Diploma Option
- (3) 18 – Credit Career Preparatory Diploma Option

- 1. Diploma Option-** Beginning with the 2005-2006 school year, students may choose to participate in the current 24 credit – standard diploma, the 18 – credit College Preparatory Program or the 18 – credit Career Preparatory Program.
- 2. FCAT –** All students graduating during the 2008 – 2009 school year must earn a required passing score of 300 on the Mathematics and Reading tests.
- 3. Grade Point Average –** A cumulative grade point average of 2.0 on a 4.0 scale is needed for the 24 or 18 credits used to meet graduation requirements.
- 4. Other Areas of Study –** Units in Human Growth and Development (including HIV/AIDS and Sexually Transmitted diseases education) and Substance Abuse education are required at each grade 9-12. A unit in African-American history is to be taught in conjunction with American History. Multicultural education is included in the objectives and competencies of selected courses.

Note: Elective courses must be Level II and above to fulfill the 18 credit option.

- 5. Community Service –** A community service project is a graduation requirement. All students must complete a minimum of 25 community service hours and submit a completed packet along with a written one page essay that explains their project. Community service packets are available from room 108. Completed packets/projects are to be submitted to the CAP advisor. *Community service cords for graduation are awarded to those students who complete and submit 100 or more community service hours before January 10th of their senior year.*
- 6. Computer Literacy –** A student must successfully complete a computer education course, a unit of study in computer literacy, or otherwise demonstrate mastery of basic computer literacy skills for the 24 – credit option.

PROMOTION GRADES 9, 10, 11, AND 12

In order for a student, who is enrolled in the four-year, 24-credit program, to receive a grade 10 grade level designation, he/she shall have earned an annual credit in English and/or an annual credit in mathematics. Additionally, the student shall have earned two or three annual credits in remaining courses for a cumulative total of four annual credits. In order for a student to receive a grade 11 grade level designation, the student shall have earned a total of two English credits and two mathematics credits and a cumulative total of 10 annual credits. In order for a student to receive a grade 12 grade level designation, he/she shall have earned a total of three English credits and three mathematics credits and a cumulative total of 16 credits. In order to be graduated, a student must earn a cumulative total of 24 annual credits or 18 annual credits for those students selecting an accelerated graduation option and have met all state/School Board-approved graduation requirements.

For more information visit- <http://ehandbooks.dadeschools.net/policies/93/index.asp>

GRADE LEVEL PROMOTION REQUIREMENTS GRADES 9-12

END OF GRADE	MINIMUM CUMULATIVE TOTAL OF CREDITS
9	4 <i>(Including one English or one Mathematics credit)</i>
10	10 <i>(Including two English and two Mathematics credits)</i>
11	16 <i>(Including three English and three Mathematics credits)</i>
12	24 <i>(Required for Graduation)</i>

*English through ESOL as appropriate

SCHOLASTIC GRADES

Scholastic grades reflect achievement within a particular grade and subject in relation to school goals and individual potential. Students should become familiar with the performance objectives and evaluation criteria associated with each course in which they are enrolled. The scale below will be used to record and interpret scholastic achievement.

Letter Grade	Numerical Value (%)	Interpretation	Grade Point
A	90-100	Outstanding	4
B	80-89	Good	3
C	70-79	Satisfactory	2
D	60-69	Improvement Needed	1
F	0-50	Unsatisfactory	0
I	0	Incomplete	0

Note: Students must earn a minimum of 5 points in the second semester of an annual class in order to pass the class.

STUDENT SERVICES

Miami Carol City Senior High School provides a comprehensive guidance and counseling program for all students. This program attempts to provide direction and assistance to students in solving their social and personal problems. Counselors also help students with educational and vocational planning.

Students are always welcome in the Guidance Office before, after, or during school if an appointment has been made. Students may make an appointment to see a counselor by submitting a Counselor Request Form to their homeroom teacher or in the Guidance Office. Students may not make an appointment to see a counselor between or during classes. Students will receive written notification during homeroom as to when their appointment is scheduled. Parents may also make an appointment to see their child's counselor by calling 305-621-5681 any time between 7:30 a.m. and 2:30 p.m. when school is in session. A list of Student Services personnel may be found on page 4.

HOME LEARNING POLICY

Regular homework provides reinforcement and extension of class instruction, and should serve as a basis for further study and preparation for future class assignments.

At the secondary level, students will receive a minimum of one home learning assignment each week in each class. (*Students may have more than one home learning assignment per week at the teacher's discretion*) These assignments will be reflected in the student's class grade.

If a teacher does not assign a home learning activity students are encouraged to utilize FCAT Explorer, Gizmos, Reading PLUS and/or My Access. Students are also expected to read a minimum of 30 minutes each night.

ATTENDANCE POLICIES AND PROCEDURES

There is probably no factor more important to successful academic progress than consistent school attendance. Our school is committed to the philosophy that every student should attend class each day.

Students are counted in attendance only if they are actually present or engaged in a school-approved educational program. Students may be legitimately absent from school for the following reasons:

- Student illness
- Medical appointment
- Death in the family
- Observance of a religious holiday
- Events or activities that are approved and sponsored by the school
- Other individual absences beyond the control of the parent or the student as approved by school administration.

All other absences will be considered unexcused. *A student who accumulates five or more absences in a designated semester course or ten or more unexcused absences in an annual course will receive an NG (No Grade) on their report card. All student athletes and competing or performing group members with more than 10 unexcused absences for the year will be banned from competing or performing for the remainder for the academic year.*

EXCUSED ABSENCES

Students must submit a note containing the following information to the Attendance Office on the day following the absence:

1. Name (printed)
2. Student identification number
3. Reason for absence(s)
4. Date of absence(s)
5. Signature of parent or guardian
6. Daytime telephone contact number
7. Name of homeroom teacher

Student(s) who fail to provide a note will have their absence(s) noted as unexcused.

VISITORS POLICY

All visitors must sign in when entering the building at all times. Upon a visit, proof of identification must be with a picture (i.e., driver's license, etc.). Unauthorized visitors/trespassers are subject to being referred to the school police.

SIGNING OUT OF SCHOOL

It is strongly recommended that all doctor, dental or business appointments be made after school hours. Planned absences are dealt with in the following manner.

1. The parent/guardian or an authorized person must come to pick up the student prior to 1:45 p.m. No student will be dismissed after this time.
2. The parent/guardian or an authorized person must present some form of picture identification, such as a driver's license, to the attendance staff. The attendance staff will verify the person requesting the student is listed on the Emergency Contact Card. ***Under no circumstances will a student be released to any person other than those individuals listed on the Emergency Contact Card.***

3. The attendance staff will prepare a Permit to Leave School for those students who are authorized to leave school. The Permit to Leave must be signed by the parent or guardian and be presented on the following day to the teacher whose class was missed as a result of the absence.

Please Note: No student will be released between 8:30 a.m.-8:45 a.m. during Homeroom. Please make arrangements to pick-up your student after Homeroom.

HOSPITAL/HOMEBOUND INSTRUCTIONAL PROGRAM

A student will be eligible for the Hospital/Homebound Instructional Program if he/she has a medical condition that will keep the student out of school for more than five consecutive days. Additional information on Homebound schooling can be obtained by calling Merrick Educational Center at 305-445-5188.

WITHDRAWALS FROM SCHOOL

A student wishing to withdraw from school should follow the following procedures:

1. Teachers and registrar should be notified 24 hours in advance so that grades may be prepared.
2. A withdrawal card must be obtained from the registrar and a parent or guardian must come to the school to sign the card and present appropriate documents.
3. The withdrawal card must be completed and signed by all of the student's teachers, as well as the media specialist and returned to the registrar.
4. All textbooks must be returned.

EMERGENCY CONTACT INFORMATION

It is extremely important that the school maintain accurate contact information for each student. Emergency contact cards will be distributed by homeroom teachers during the first week of school. Parents should fill them out carefully and return them promptly to the school with their child. In case of serious injury or illness, this information will allow school staff to contact parents immediately.

Note: Students will not be released unless they are picked up by an authorized person on their Emergency Contact Card.

TARDY POLICY

The school day begins at 7:20am, and class begins at 7:30am. If the student arrives in the building after 7:30am, he or she will not be permitted to enter his/her classroom, and will be directed to the Tardy Center. In the event a student is tardy to school, there is no need for a parent to escort him or her into the building. If a student is tardy to school, he or she will be subject to disciplinary action. **(Refer to Appendix A, Page 22)**

LOCKOUT/HALL SWEEP

Students are allowed 5 minutes to change from one class to the next scheduled class. Students are considered tardy to class unless they are physically inside the classroom when the late bell rings. Any student in the hallways without a pass after the tardy bell rings, will be subject to disciplinary action. **(Refer to Appendix B, Page 22)**

ID BADGES

Miami Carol City Senior High School will provide one (1) free I.D. badge and lanyard to its students. Replacement I.D. badges will cost \$3.00 and lanyards \$2.00. Miami Carol City Senior High School's I.D. badge policy mandates that students I.D. badges **MUST** be displayed and visible at all times while on campus. The I.D. badge and its lanyard must be visible on the outside of the clothing. Any student who fails to properly wear and display their I.D. badge and lanyard will be subject to disciplinary action. **(Refer to Appendix C, Page 23)**

Students will **NOT** be permitted to remain in the classroom without a properly displayed I.D. badge. In addition, students will not be admitted to any school activities without an I.D. badge. Students should not give his or her I.D. badge to any other student for any reason. He/She should **NOT** deface, change or alter the I.D. badge or lanyard. If a student does not have an I.D. badge or lanyard, he or she must report to the cafeteria before 8:30am. Students that do not have money to purchase an I.D. badge or lanyard and students who arrive after 8:30am without an I.D. badge or lanyard, will be subject to disciplinary action. **(Refer to Appendix C, Page 23)**

UNIFORM POLICY

Miami Carol City Senior High has a mandatory uniform policy. All students are to wear the following:

**Polo Shirts – Orange, Black, White or Khaki
Pants – Black or Khaki**

Students are not allowed to wear shorts, skirts, jeans, T-Shirts or collarless shirts. **HEADWARE:** Hats, hair rollers, scarves and sunglasses are not allowed on campus. Any student found in possession of any of these items will have them confiscated and will be subject to disciplinary action. (Refer to Appendix D, Page 23)

CELLULAR PHONES

The use of cellular phones is **Strictly Prohibited** on campus during the school hours. Any student in violation of this policy will have the phone confiscated and not returned to anyone except the parent/guardian.

Miami Carol City Senior High School is not responsible for the loss or theft of a cellular phone while in the possession of the student.



ELECTRONIC DEVICES

Electronic devices of any type are not permitted on campus. Any student found in possession of any electronic device will have them confiscated and will be subject to disciplinary action. (Refer to Appendix E, Page 23)

ACCIDENTS AND INSURANCE

Student Accident Insurance Coverage is available. All parents are encouraged to purchase this insurance. Any interscholastic athlete playing a sport must purchase Student Accident Insurance in order to participate. This policy includes cheerleaders, majorettes, flageettes, marching band members, athletic trainers, and drill team members. Students who participate in football are required to have special insurance coverage in addition to school insurance.

The school is responsible only for first aid. **The School Board of Miami-Dade County does not pay any medical or hospital bills incurred as a result of an accident.** The parent or guardian is responsible for the payment of such bills.

LOCKERS

Miami Carol City Senior High School does not issue hall lockers for the purpose of storage. However, physical education lockers are provided to secure students' personal belongings while in physical education class. Textbooks and other valuables **SHOULD NOT** be stored in these lockers. The school is not responsible for items missing from physical education lockers.

SCSI

The School Center for Special Instruction is an alternative to suspension from school. The center is designed to provide students an opportunity to complete their assignments during the time they are prohibited from attending their regular classes. Students may be assigned to SCSI for up to 5 days for Group I and Group II violations of the Code of Student Conduct. (Refer to Code of Student Conduct Pages 29–35)

MEDIA CENTER

The Miami Carol City Senior High School Media Center seeks to expand and facilitate the teaching learning process by providing resources and services, which meet the needs of the students and staff.

The media center is open from 7:00 a.m. to 3:00 p.m. Monday through Friday. An authorized media pass from your teacher is needed during the school day. During lunchtime, before, and after school media passes are not required.

STUDENT PARKING

Students driving to school will park in the parking lot on the east side of the school. The parking lot on the west side of the school is reserved for faculty and staff; no students are permitted to park in this area. Parking is at the vehicle owner's risk. Students should not leave valuables in their cars. The School Board of Miami-Dade County and/or this school shall not be responsible for the theft of contents or damage to vehicles parked or operated on school property. All losses should be reported to the school administration immediately. All students must have a permit to park on Miami Carol City Campus. Please see the treasurer for an application. Once you have been approved you may pay for your decal in the Treasurers Office. Decals are \$15.00 and are valid for one academic year. The cost for a replacement decal is \$20.00.

The following rules will be enforced:

1. The posted speed limit on campus is 5 m.p.h.
2. Students are not permitted to remain in their cars or in the parking lot for extended periods of time. Loitering in the parking lot will not be permitted.
3. Students may not enter or leave the parking lot at any time during the school day without written permission from the school administration.

4. Failure to abide by the established traffic patterns, failure to wear your seatbelt, failure to abide by the posted speed limit, and/or careless or unsafe operation of a vehicle will be grounds to revoke or deny parking privileges.
5. Excessive tardiness to school, leaving class without permission, allowing your vehicle to be used by others to break rules, or other violations of the Code of Student Conduct may result in suspension or revocation of parking privileges.
6. The student parking lot (east lot) will be locked at 7:30 a.m. It is the responsibility of the tardy student to find suitable parking.

BUS TRANSPORTATION

School buses provide round trip transportation each day for students who live more than two miles from Miami Carol City Senior High School. Students who live within the two-mile boundary must arrange for their own transportation.

Transportation by public school buses is by pass only. Bus passes are issued by homeroom teachers during the first week of school. After that time, passes are issued through the Attendance Office either before or after school.

School buses also provide transportation to classes that are located off campus. These buses transport students to and from George T. Baker Aviation School and Miami Lakes Technical Education Center. Students who are enrolled in these classes will be informed about bus transportation during the first week of school.

Students are reminded that they must abide by all the rules and regulations as defined in the Code of Student Conduct while riding on a school bus. Violations may result in suspension or revocation of privileges. The bus zone is located on the north side of the campus in front of the school.

DONNELL D. MORRIS ADOLESCENT HEALTH CENTER

Miami Carol City Senior High School has the benefit of a full service health center, which is staffed by personnel from Jackson Memorial Hospital. The center provides health education, comprehensive primary care services including sports and college physicals exams, and immunization updates. The hours of operation are from 7:30 a.m. to 4:00 p.m. each school day. The center is closed for lunch from 12:30 p.m. to 1:30 p.m. To receive services of the health center, a student must submit a notarized consent form signed by the parent to the center.

First aid will be administered by qualified personnel when necessary. However, *Florida Law prohibits the dispensing or administering of medication to students by school board employees without prior authorization.* Students who require medication while in school must submit a note from a parent or doctor to the school administration.

The healthy center is located on the first floor in the northeast corridor. Should you have any questions, please call 305-628-9556.

CAFETERIA AND FOOD SERVICE PROGRAM

The food service program at Miami Carol City Senior High School is designed to provide students with both breakfast and lunch. Students are not permitted to leave campus for breakfast or lunch. Breakfast is available at 7:00 a.m. in the cafeteria. Lunch is served in the cafeteria and on the patio next to the vocational and physical education buildings.

A complete lunch may be purchased for \$2.00 (*subject to change by the school board*); breakfast is free for all students. Students may apply for the free or reduced meal program. Reduced lunch is \$0.40. The applications for the 2008-2009 school year must be completed by parents/guardians prior to evaluation and approval. To avoid suspension from the meal program students should not allow other students to use their lunch numbers.

**All food is to be consumed either in the cafeteria or on the patio*

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN ATHLETICS AND ACTIVITIES

The eligibility requirements for participation in interscholastic, extracurricular athletics, and activities, as mandated in the Raise Bill and as mandated by the Florida High School Athletics Association (FHSAA) by laws are as follows:

1. Fall Semester

9th Grade Requirement:

Incoming freshmen must have been regularly promoted from the eighth grade.

10th, 11th and 12th Grade Requirement:

Sophomores, juniors, and seniors must have a minimum 2.0 GPA in all courses taken during the school year and a 2.0 GPA in conduct.

2. Students have a maximum of 4 years of eligibility beginning with the ninth grade.

3. Each student must maintain a "C" average in conduct each semester.

4. Students may not accumulate more than 10 absences during an academic year. If this occurs, students will be banned from participating until an appeal has been filed and permission is granted to participate again. If students do not file an appeal, they will be banned from all athletics and activities for the remainder of the year.

MIAMI CAROL CITY SENIOR HIGH SCHOOL SPORTS SCHEDULE



Visit: www.viewmyschedule.com

APPENDIX A TARDY TO SCHOOL

INFRACTION#	CONSEQUENCE
1	WARNING
2	WARNING
3	DETENTION * 1 HR
4	DETENTION * 1 HR
5	SATURDAY SCHOOL * 4 HRS
6	SATURDAY SCHOOL * 4 HRS
7	SCSI * 1 DAY
8	SCSI * 2 DAYS
9	SCSI * 3 DAYS
10 +	OUTDOOR SUSPENSION * 3 DAYS

*Failure to serve a detention will result in 1-day attendance at Saturday School.

*Failure to attend the Saturday School session the 1st time will result in 2 days SCSI.

*Failure to attend the Saturday School session for a second time will result in a 2-day outdoor suspension.

APPENDIX B LOCK-OUT/HALL SWEEP

INFRACTION#	CONSEQUENCE
1	WARNING
2	DETENTION * 1 HR
3	DETENTION * 1 HR
4	SATURDAY SCHOOL * 4 HRS
5	SCSI * 1 DAY
6	SCSI * 2 DAYS
7 +	OUTDOOR SUSPENSION * 3 DAYS

*Failure to serve a detention will result in 1-day attendance at Saturday School.

*Failure to attend Saturday School will result in 2 days SCSI.

APPENDIX C ID BADGES

INFRACTION#	CONSEQUENCE
1	DETENTION * 1 HR
2	DETENTION * 1 HR
3	SATURDAY SCHOOL * 4 HRS
4	SATURDAY SCHOOL * 4 HRS
5	SCSI * 1 DAY
6	SCSI * 2 DAYS
7 +	OUTDOOR SUSPENSION * 3 DAYS

*Failure to serve a detention will result in 1-day attendance at Saturday School.

*Failure to attend the Saturday School session the 1st time will result in 2 days SCSI.

*Failure to attend the Saturday School session for a second time will result in a 2-day outdoor suspension.

APPENDIX D DRESS CODE (HEADWEAR)

INFRACTION#	CONSEQUENCE
1	DETENTION * 1 HR
2	SATURDAY SCHOOL * 4 HRS
3 +	SCSI * 1 DAY

APPENDIX E ELECTRONIC DEVICES

INFRACTION#	CONSEQUENCE
1	DETENTION * 1 HR
2	SATURDAY SCHOOL * 4 HRS
3 +	SCSI * 1 DAY

CODE OF STUDENT CONDUCT

The primary objective of Miami-Dade County Public Schools is to develop each student's potential for learning and to foster positive interpersonal relationships. If this is to be accomplished, it is necessary that the school environment be free of disruptions, which interfere with teaching and learning activities. The student's conduct determines largely the full development of his/her potential for learning and the development of positive relationships.

The purpose of the Code of Student Conduct is to assist students, parents, teachers, and school administrators in the consistent maintenance of an environment, which will enhance the achievement of this objective. Standards of behavior for school premises, classrooms, or school buses should be understood and accepted by students and faculty. The following violations are grouped in order of increasing severity:

Group I Violations:

General Disruptive Conduct: Unexcused tardiness, unexcused absences from class, truancy, possession of objects such as electronic beepers, telephone pagers, laser pointers, radios, CD players, other recreational electronic devices, unauthorized use of cellular telephones, violation of the school's dress code, and/or any other behavior which disrupts the orderly educational process.

F I R S T VIOLATION - PLAN A

REPEATED VIOLATION - PLAN B (MANDATORY)

Group II Violations:

Assault /Threat/Intimidation (SPAR): Intentional verbal or physical threat to do violence to someone by a student who possesses an apparent ability to do so, and in doing so creates a well-founded fear that such violence is imminent.

Bullying: Repeatedly using hostile, intimidating, domineering, or threatening behavior with the aim or purpose of physically or mentally hurting another individual.

Cheating: Intentionally using another's work to receive credit or improve grades, plagiarizing, giving or receiving answers during testing.

Defiance of School Personnel's Authority: Refusal to comply with a reasonable request from school personnel.

Disruption of the School Bus: Any misconduct on a school bus.

Gambling: (SPAR) Participation in games of chance for money and/or other things of value.

Harassment: (SPAR) Severe or repeated hostile treatment or violence against a student because of his/her gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference, pregnancy, or disability

Indecent Proposition: (SPAR) An unsolicited sexual proposal.

Obscene Material: Possession and/or distribution of material, which offends common decency and morals.

Petty Theft: (not over \$300 dollars in value): (SPAR) Unauthorized possession and/or sale of the property of another without the consent of the owner.

Sexual Harassment: (SPAR) Unwelcome conduct of a sexual nature; sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature when such conduct substantially interferes with a student's academic performance, or creates an intimidating, hostile, or offensive school environment.

Use of Provocative Language: Obscene language, profanity, threats and/or inflammatory statements.

Use of Tobacco Product: Holding a lighted cigarette (cigar, etc.), drawing in and exhaling the smoke of tobacco or use of any tobacco product.

Vandalism (minor): (Destruction, damage, or defacement of school or personal property) - The intentional destruction, damage, or defacement of public or private property without consent of the owner or the person having custody or control of it.

F I R S T VIOLATION - PLAN B

REPEATED VIOLATION - PLAN C (MANDATORY)

Group III Violations:

False Accusation: (SPAR) The intentional making of false accusations that may jeopardize the professional reputation, employment, or professional certification of a teacher or member of the staff.

False Fire Alarm: (SPAR) The intentional activation of a fire alarm, fire bell, or other signaling device with intent to deceive, mislead or otherwise misinform a school/center/school function concerning the presence of a fire.

Fighting: (Mutual combat, mutual altercation) When two or more persons mutually participate in physical violence that may require physical restraint and/or results in injury.

Participation in Non-sanctioned Organizations: Participation in clubs, fraternities, sororities, or secret societies that are not sanctioned by the School Board.

Possession, Use, or Sale of Fireworks: The possession, use, or sale of fireworks, which constitutes a danger to the students in school.

Possession of Aerosol/Chemical Weapons: (SPAR) The possession of aerosol/chemical weapons, such as tear gas, pepper gas or mace.

Possession and/or Concealment of a Simulated Weapon: (SPAR) The possession, concealment, or display of a simulated weapon including, but not limited to, toy guns, water guns, cap guns or toy knives.

Trespassing: (SPAR) To enter school grounds/campus, school transportation, or a school-sponsored event off campus without authorization or invitation and remaining there after being directed to leave.

Vandalism (Major): (SPAR) The willful or malicious destruction and/or damage of school property or the property of another resulting in damages of \$100.00 or more.

F I R S T VIOLATION - PLAN C

REPEATED VIOLATION - PLAN D (MANDATORY)

Group IV Violations:

Assault on Staff Member:* (SPAR) Intentional verbal or physical threat to do violence to a staff member by a student who possesses an apparent ability to do so and in doing so creates a well-founded fear that such violence is imminent.

Battery (Non-Staff Member): (SPAR) An actual and intentional touching or striking of another person against his or her will or intentionally causing harm to an individual.

Breaking and Entering/Burglary: (SPAR) The unlawful entry with force, or unauthorized presence in a building or other structure, or conveyance with evidence, of the intent to damage or remove property or harm a person(s).

* REQUIRES PRINCIPAL TO MAKE RECOMMENDATION FOR EXPULSION.

Disorderly Conduct: (SPAR) Significantly disrupts all or portions of the campus' activities, school sponsored events and school bus transportation. Disruptive behavior that poses a serious threat to the learning environment, health, safety, and/or welfare of others.

Extortion: (SPAR) Obtaining money, information, or anything of value from another by coercion or intimidation.

Grand Theft: (over \$300 dollars in value) (SPAR) Unauthorized possession and/or sale of the property of another without the consent of the owner.

Motor Vehicle Theft: (SPAR) Unauthorized use, taking, or attempted taking, of a motor vehicle.

Possession of Mood Modifiers or Illegal Drugs: (SPAR) Possession of any mood modifier, illegal drug, alcohol or similar items except cocaine. (The possession of illegal drugs and alcohol is wrong and harmful.)

Robbery: (SPAR) The taking of money or other property from the person or custody of another by force, violence, assault, or placing in fear.

Using Mood Modifiers, including Alcohol: (SPAR) Absorbing a substance, not medically prescribed for the student, capable of producing a change in behavior or altering a state of mind or feeling. (The use of illegal drugs and alcohol is wrong and harmful.)

FIRST VIOLATION - PLAN D

REPEATED VIOLATION - PLAN D (MANDATORY)

Group V Violations:

Continuous Disruptive Behavior: (SPAR) Committing a combination of any of the violations listed in the Code have resulted in more than 20 days of outdoor suspension.

Hate Crime: (SPAR) Crimes or criminal acts motivated by hate due to some characteristics or perceived characteristics of the victim motivated all or in part by hostility to the victim's real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, etc.

Other Major: (SPAR) Major incidents that do not fit within the other definitions. Any serious, harmful incident resulting in the need for law enforcement intervention not previously classified.

Possession and/or Concealment of Weapons: (SPAR) Any carrying, concealing, or displaying of knives, flammable agents, or any other items that may be used to cause bodily injury or death.

Possession of Cocaine or Heroin: (SPAR) Possession of any amount of cocaine or heroin. (The possession of illegal drugs and alcohol is wrong and harmful.)

Sale or Distribution of Mood Modifiers or Illegal Drugs: (SPAR) The act of distributing a mood modifier or illegal drug, including alcohol, to others. The possession of an amount that would be considered greater than that for personal use will be deemed to be for distribution/sale. (The sale and distribution of illegal drugs and alcohol is wrong and harmful.)

Sex Violations: (SPAR) An offense against chastity or common decency.

Group VI Violations:

Aggravated Assault: (SPAR) An intentional verbal or physical threat to do violence to someone by a student who possesses an apparent ability to do so, while displaying a firearm, knife, other deadly weapon, or simulated weapon and which creates a well-founded fear in the victim that such violence is imminent.

Aggravated Battery: (SPAR) Intentionally or knowingly causing great bodily harm, permanent disability, or permanent disfigurement or using a weapon or simulated weapon while committing a battery.

Armed Robbery: (SPAR) The taking of money or other property from the person or custody of another, with intent to either permanently or temporarily deprive the person of the money or other property, when in the course of the taking, there is the use of any weapon or simulated weapon.

Arson: (SPAR) Any willful or malicious igniting of a fire, which causes damage or is intended to cause damage to school property or the property of another.

Battery or Aggravated Battery on a Teacher or Other School Personnel: (SPAR) A battery or aggravated battery, as defined above, on any elected official or school district employee whether it is committed on school property, on school-sponsored transportation, during a school-sponsored activity or while the elected official or employee is on official school business.

Homicide (murder, manslaughter): (SPAR)

Murder - the unlawful killing of a human being;

Manslaughter: The unlawful killing of a human being without express or implied malice.

Kidnapping or Abduction: (SPAR) Forcibly, secretly, or by threat, confining, abducting, or imprisoning another person against that person's will and without lawful authority, with intent to: (1) hold for ransom or reward or as a shield or hostage; (2) commit or facilitate commission of any felony; (3) inflict bodily harm upon or to terrorize the victim or another person; and (4) interfere with the performance of any governmental or political function.

Making a Threat or False Report: (SPAR) It is unlawful to threaten to throw, project, place, or discharge any destructive device with intent to do bodily harm to any person or with intent to do damage to any property of any person. It is unlawful to make a false report, with intent to deceive, mislead, or otherwise misinform any person, concerning the placing or planting of any bomb, dynamite, or any other deadly explosive.

Possession, Use, or Sale of Any Explosive Device: (SPAR) An explosive is any chemical compound or mixture that has the property of yielding readily to create an explosion, e.g., blasting caps, detonators.

Possession, Use or Sale of Any Firearm or Destructive Devices (SPAR)

Possession, use, or sale of any firearm or destructive device on school property, school-sponsored transportation or during a school-sponsored activity. A firearm is any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon, e.g. any bullet; any firearm muffler or firearm silencer; any destructive device; or any machine gun. "Destructive device" means any bomb, grenade, mine, rocket, missile, pipe bomb, or similar device containing an explosive, incendiary, or poison gas and includes any frangible container filled with an explosive, incendiary, explosive gas, or expanding gas, which is designed or so constructed as to explode by such filler and is

capable of causing bodily harm or property damage; any combination of parts either designed or intended for use in converting any device into a destructive device and from which a destructive device may be readily assembled.

Sexual Battery: (SPAR) Oral, anal, vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object.

ADMINISTRATIVE REMEDIES DEFINED

Students who are in violation of the Code of Student Conduct will be subject to one or more of the following disciplinary actions or mandatory disciplinary actions depending on the violation group.

Disciplinary Actions

(One or more of these actions may be appropriate)

PLAN A

- Parent contact/parent conference.
- Administrator/teacher/student conference.
- In-class/in-school disciplinary action.

PLAN B

- Parent contact/parent conference.
- Administrator/teacher/student conference.
- Removal from class, if appropriate.
- Suspension or other alternatives, e.g., School
- Center for Special Instruction, denial of bus privileges, with possible recommendation for administrative assignment to Opportunity School.*
- Participate in a session on the problem of harassment. Conduct research on the topic of harassment.
- Refer criminal acts to the Miami-Dade Schools Police and the local police agency for appropriate legal action. **
- When appropriate, seek restitution or restoration.

PLAN C

- Parent contact/parent conference.
- Administrator/teacher/student/parent conference.
- Suspension or alternative to suspension with possible recommendation for administrative assignment to Opportunity School or expulsion.*
- Participation in a series of sessions, which focus on ending the student's, harassing behavior. This may be considered an alternative to suspension.
- Refer criminal acts to the Miami-Dade Schools
- Police and the local police agency for appropriate legal action. **
- When appropriate, seek restitution or restoration.

PLAN D

- Parent contact/parent conference.
- Administrator/parent conference.
- Ten-day suspension.*
- Recommendation for expulsion, administrative assignment to Opportunity School Program, or placement in a substance abuse program.
- Refer criminal acts to the Miami-Dade Schools
- Police and the local police agency for appropriate legal action. **
- When appropriate, seek restitution or restoration.

PLAN E

- Parent contact/parent conference.
- Administrator/parent conference.
- Ten-day suspension and recommendation for expulsion.*
- Refer criminal acts to the Miami-Dade Schools Police and the local police agency for appropriate legal action. **
- When appropriate, seek restitution or restoration.

PLAN F

- Parent notification/conference by administrator.
- Ten-day suspension and recommendation for expulsion.*
- Refer criminal acts to the Miami-Dade Schools Police and the local police agency for appropriate legal action. **
- Students who are under 16 years of age and expelled under a Group VI violation must attend an alternative program for the remainder of the school year, the summer session, and all of the next school year, except as set forth on page 9.
- Students who are 16 years or older and expelled under a Group VI violation will be assigned to an alternative program for the remainder of their tenure in Miami-Dade County Public Schools.

* The notice of suspension must be mailed to the parent.

***** Criminal acts shall be reported in accordance with the directives contained in the document Procedures for Promoting and Maintaining a Safe Learning Environment.***

******THE POSSESSION, USE, OR SALE OF A FIREARM OR EXPLOSIVE DEVICE ON SCHOOL PROPERTY MAY ALSO RESULT IN CRIMINAL PENALTIES IN ADDITION TO SUSPENSION, EXPULSION OR OTHER SCHOOL DISCIPLINARY ACTION.***